

**Bell Tower Park Property Owners Association, Inc.
c/o Cardinal Management Group of Florida, Inc.
5100 Bell Tower Park Boulevard Ft. Myers, FL 33912**

DATE: April 27, 2021

TIME: 7:00 pm

AGENDA

- I. **Call to order:** 7:00 PM S. Cleveland
- II. **Determination of quorum & roll call-**
 - a. Vince Vaccarino, Steve Cleveland, Martha Harrie, George Eckhardt (CAM)
- III. **Review and consideration:**
 - a. Prior meeting's minutes From March 23, 2021; Motion to Approve S. Cleveland, Second V. Vacarrino and M. Harrie; All in Favor.
- IV. **Treasurer's Report:**
 - a. All financial information provided through the end of March and we are well within budget. Had a 24 Month CD Mature with a higher interest rate then expected. CD Was transferred to a new institution.
- V. **Community Manager's Report:**
 - a. No physical manager reports due to insurance issues tying George Up. Am CAP is no longer writing insurance, notices will go out to homeowners accordingly.
 - b. Been also working on getting proposals for the new prospective cable contracts from 3 different companies.
 - c. Lights for W. Hyde Park Court have been ordered, we are just waiting for them to arrive.
- VI. **Committee and Liaison Reports:**

Activities -Inactive
Building & Amenities- Liaison is Konnie and he is not present
Security- No Updates
Landscape- Committee has dissolved
Maintenance- No Updates
- VII **Old Business:**
 - a. Update on cable contract renewal and discuss meeting dates.
 1. Summit does not offer Cable only packages.
 2. Reached out to two other companies who stated they would have to build a new infrastructure to provide services.
 3. Century Link has not gotten back to George.
 4. Waiting on a few responses back and George will update spreadsheet and send out to the board for review.
 - b. Update and discussion of traffic enforcement. - Tabled Until Next Meeting when Konnie is present.

VIII. **New Business:**

- a. Update on office staffing and hours.
 1. George has received second shot but was advised by his doctor to wait 30 days before going face to face due to underlying conditions.
 2. Proposed going back to normal office hours June 1st.
 3. Will keep gate up and not see people in Georges or Cait's office.
 4. George noted vaccinated or not if him or Caitlin were to get sick that he would still need to quarantine.
 5. S. Cleveland suggests revisiting in May Meeting if June 1st date needs to be extended.

- b. Review Clubhouse operations with reference to Covid-19 protocols.
 - a. V. Vaccarino proposes we recommend wearing masks during events, social distance, and follow CDC guidelines in the clubhouse. Advisement would absolve the association of liability and in turn pass it on to the homeowner if they choose to ignore recommendation.
 - b. Going to reach out to Green and Clean to get quote for deep clean after events and add charge to the renters.
 - c. Would limit rentals in the probationary period to a total occupancy to 50 people and revisit in May or June Meeting.
 - d. Changes would be added as a temporary addendum and will need to be signed by all parties.
 - e. Motion to approve opening the clubhouse for rental with the recommendation of wearing masks, social distancing, limiting 50 person total occupancy or less, following CDC guidelines, and paying for added deep clean; Motion S. Cleveland; Second M. Harrie; All in Favor.

IX. **Adjournment-** Objections to Adjourn S. Cleveland- no objections. Adjourned.