

# LANDSCAPE COMMITTEE

## Minutes of the September 21, 2023 Meeting

**Call to Order:** The meeting was opened at 5:30 PM in the Clubhouse

### Roll Call:

- **Members Present:** Ken Downing, Committee Chairmen, John Woodard, Secretary, Paul Niss, POA Board Landscape Liaison, Alicia Galante, Stan Gerwing, Barbara Moccia, Gail Hunt.
- **Members Absent:** Al Avitabile, Mike McGlou, Diana Coomer, Carol Suydam,
- **Others:** Ron McEwan, POA Board Member, Mike Lewis, Community Member

### Minutes:

- **Meeting Minutes:** Minutes of the August 2023 Landscape Committee Meeting presented for approval.
- **Motion to Approve:** A motion was made by Stan Gerwing to approve the July 2023 meeting minutes, was seconded by Ken Downing with all members voting in the affirmative.

### Old Business:

- **Weed Management:**
  - **Status:** Discussed the status of the level of weed intrusion on the property, as previously reported.
  - **Carriage Homes:** It appears that weed mitigation in the planting beds, driveways, walkways & gutters has been conducted in all areas surrounding the Carriage Homes.
  - **Common Areas:** Green Heron employees were observed by a committee member applying weed control in the mulch areas (tree & shrubs areas) along West Hyde Park Drive & parts of Bell Tower Parkway. It is not known to what extent all of the common areas had received treatment.
  - **Follow Up:** Determine when all tree & shrub common areas will be completed. It still appears that weed control still needs to be completed on the outside entrance areas Andrea Lane & Rt. 41. Continue discussions on weed management options within the grass areas.
- **Landscaping Schedules.**
  - **Contractual Schedule List:** It was noted that the Committee Chairman now has a copy of the Landscaping contract with Green Heron including the schedule timeframe of services for reference.
  - **Community Communication:** Consensus among the committee members is that many of scheduled services are obvious to the community, mowing, trimming, blowing & debris pickup & do not really require further communication to the community. But it was felt that the scheduling of weed control applications, pesticide applications, vegetation trimming, mulching & tree trimming should be more effectively communicated to the community. At the last meeting, a recommendation was made to accept John Fuller's (Communications Chairman) idea of incorporating the schedules into the community calendar. The status concerning this approach is still to be determined as Mr. Fuller was not present at the meeting to question. Note: The schedule for curb side debris pickup by Green Heron is Monday's & Thursday's, but it was noted while Monday's appears to be always conducted, Thursday's is not.
- **Sod Replacement:**
  - **Overview:** This issue has previously been discussed with management & board members, especially concerning areas of "dead grass", as along Bell Tower Blvd & near the Clubhouse. Committee chairman & a committee member have identified numerous areas requiring attention & communicated the same.
  - **Status:** Approval for sod replacement is on the next POA Meeting agenda. The nature & scope of the work will be presented at that time.

### New Business:

- **Landscaping Maintenance:**
  - **Overview:** The committee has previous discussed this issue concerning the condition of various planting beds within the community with management & board members.
  - **Potential List:** The chairman presented a list, as forwarded by the POA President, of suggested items for attention. The committee was made aware of these suggestions.
  - **Status:** Approval for plantings is on the next POA Meeting agenda. The nature & scope of the work will be presented at that time.

- **Master Landscape Plan:**
  - **Plan:** Plan documents were made available to committee members. Property Manager explained the 5 phases & their various stages of completion. Phase 1, 2, 3 & partially 5 have received attention.
  - **Review:** Opportunity was given for the members to informally review & discuss the Plan. Hopefully, this time provided will stimulate further discussions, ideas & approaches.
  - **Reactions:** During this informal review time, various members comments focused on: 1) Plan does really address the perimeter wall areas & 2) while the Plan does address the four corners, clubhouse & Blvd planting areas there needs to be some “new thinking” concerning the maintenance of these areas. The response of the members was to focus on these issues going into the future.

#### **Next Meeting & Adjournment**

- **Adjournment:** Meeting was concluded at 7:05 PM
- **Next Meeting Date:** No date & time was set for the next meeting.