

**FOR REVIEW AND APPROVAL AT FEBRUARY 6, 2025, MEETING**

Minutes

January 2, 2025

BTP Community Clubhouse

**CALL TO ORDER:** Chairperson Ann Granatino called the meeting to order at 1 PM. In attendance were committee members Ann Granatino, John Fuller, John Scardella, Nina Anderson, Jim Stewart and Ron McEwan, representing the Board of Directors.

**REVIEW OF PREVIOUS MEETING'S MINUTES:** Motion to approve the minutes from the December 5, 2024, meeting was made by John Fuller and seconded by Nina Anderson. The motion passed unanimously.

**OLD BUSINESS:**

- A) Chairperson Granatino set the date of February 28, 2025, as the deadline for distributing the next newsletter. Topics were discussed and some committee members agreed to doing various articles. It was requested that draft articles be submitted by February 6. Per the vote at the January 2 meeting, the February newsletter will be the final email-distributed newsletter. Future stories will be published directly on the Bell Tower Park Community Website.
- B) John Fuller gave an update on the status of the new website to the committee. Work was focused on uploading various POA documents. He and John Scardella planned to meet via Zoom with the website contractor in Naples to discuss various potential changes.

**NEW BUSINESS:**

- A) The Committee discussed the formatting of the future Communications Committee. The Chair will review the relevant documents to insure appropriate amendments are made. The plan is to integrate the information from the newsletter into the new website.
- B) The Chair announced that she needed to step away from the Chair duties for personal reasons. Her plan is to reduce her activity for the rest of the calendar year. Jim Stewart agreed to act as interim chair.

**NEXT MEETING:** Ann Granatino announced the next Communications Committee meeting will be on Thursday, February 6, 2025, at 1:00 p.m. in the Club House.

**ADJOURNMENT:** Jim Stewart made a motion to adjourn the meeting, which was seconded by John Scardella. The committee voted unanimously to adjourn the meeting. The meeting adjourned at 2:30 p.m.